

CITY OF MUSKEGON  
**HISTORIC DISTRICT COMMISSION**  
**REGULAR MEETING**  
**MINUTES**

**August 3, 2010**

Chairperson J. Hilt called the meeting to order at 4:04 p.m. and roll was taken.

MEMBERS PRESENT: S. Kroes, W. Krick, K. Panozzo, L. Spataro, J. Hilt, L. Wood,  
D. Mayville

MEMBERS ABSENT: None

STAFF PRESENT: C. Brubaker-Clarke, D. Leafers

OTHERS PRESENT: H. Sytsema, 1604 Jefferson; T. Halterman, 1642 Jefferson

**APPROVAL OF MINUTES**

A motion to approve the regular meeting minutes of July 6, 2010 was made by S. Kroes, supported by W. Krick and unanimously approved.

**NEW BUSINESS/PUBLIC HEARINGS**

Case 2010-11 – 275 Houston Ave. Applicant: Karen Kendall. District: Houston. Class: A. Current Function: Residential. C. Brubaker-Clarke stated that the applicant asked to withdraw this request. She may resubmit it at a later date.

Case 2010-12 – 1604 Jefferson St. Applicant: Marty & Heidi Systema. District: Jefferson. Class: A. Current Function: Residential. C. Brubaker-Clarke presented the staff report. The applicant is seeking approval for the following work on the home: 1) Replace the existing wood fence with a new wood fence of the same height and footprint, 2) Replace garage bump-out caps with new concrete caps and planter, and 3) Add a planter, bench and fireplace to the outdoor patio.

Board members reviewed the drawings of the proposed improvements. H. Sytsema stated that she was also thinking about installing a pool in the back yard. C. Brubaker-Clarke suggested that staff could review and approve that request, and board members concurred.

A motion that the HDC approve the request to 1) Replace the existing wood fence with a new wood fence of the same height and footprint, 2) Replace garage bumpout caps with new concrete caps and planter, and 3) Add a planter, bench and fireplace to the outdoor patio, as long as all zoning requirements are met and the necessary permits are obtained, was made by W. Krick, supported by L. Spataro and unanimously approved.

**OLD BUSINESS**

1665 Jefferson – C. Brubaker-Clarke informed board members that M. Franzak had issued a second citation to the owner of this property for failing to obtain HDC approval for renovations.

## OTHER

1642 Jefferson – T. Halterman owned this house and asked for some input from board members on some renovations he wanted to do. He stated that he would like to install a privacy fence on the rear north side of the lot, and reconfigure the front entryway.

Elections – Elections were inadvertently overlooked earlier in the year, so it was taken care of at this meeting.

A motion to reelect J. Hilt as the Chairperson and S. Kroes as the Vice-Chairperson was made by L. Spataro, supported by L. Wood and unanimously approved.

There being no further business, the meeting was adjourned at 4:25p.m.

dml